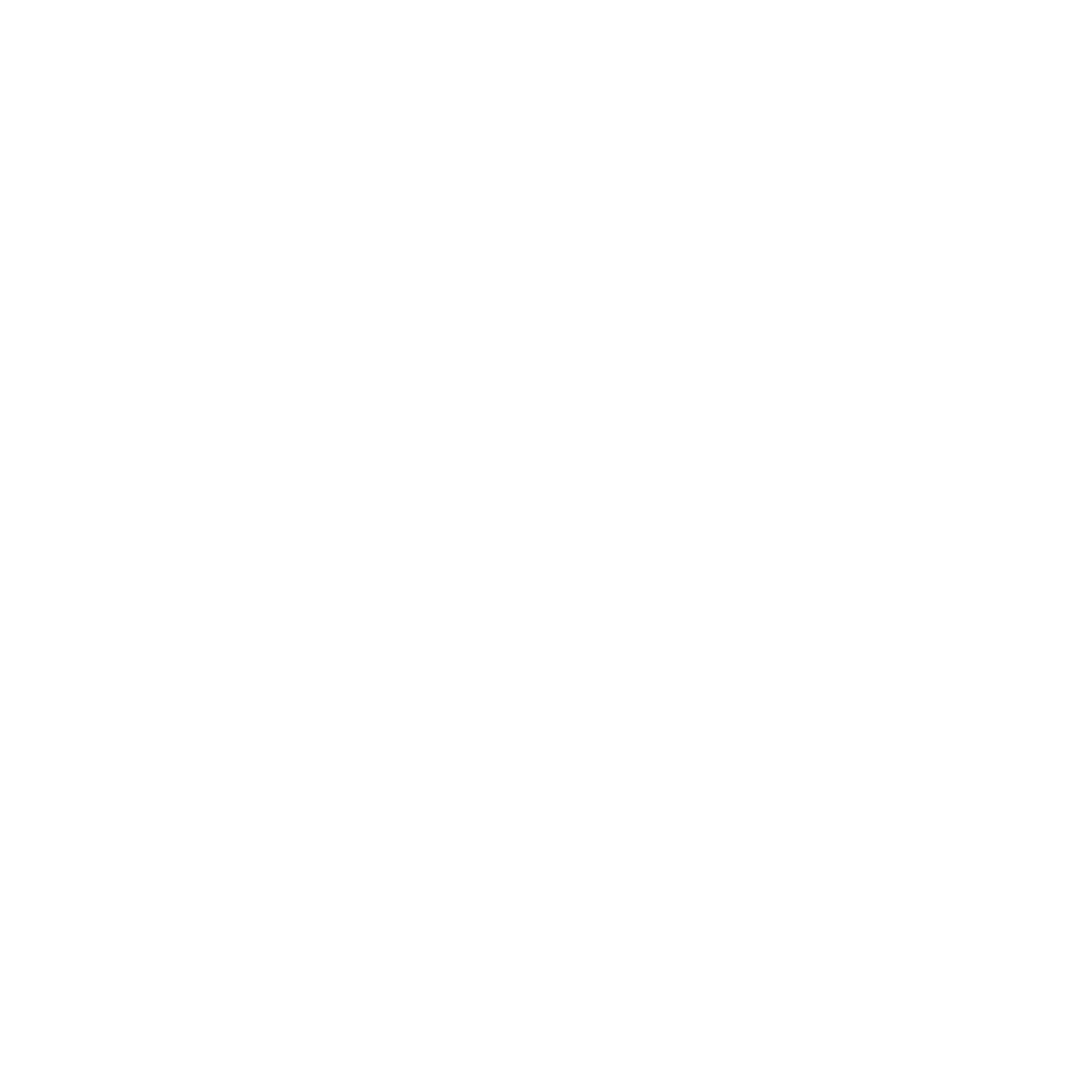
A letterhead is the heading at the top of a sheet of letter paper (stationery).

That heading usually consists of a name and an address, and a logo or corporate design,

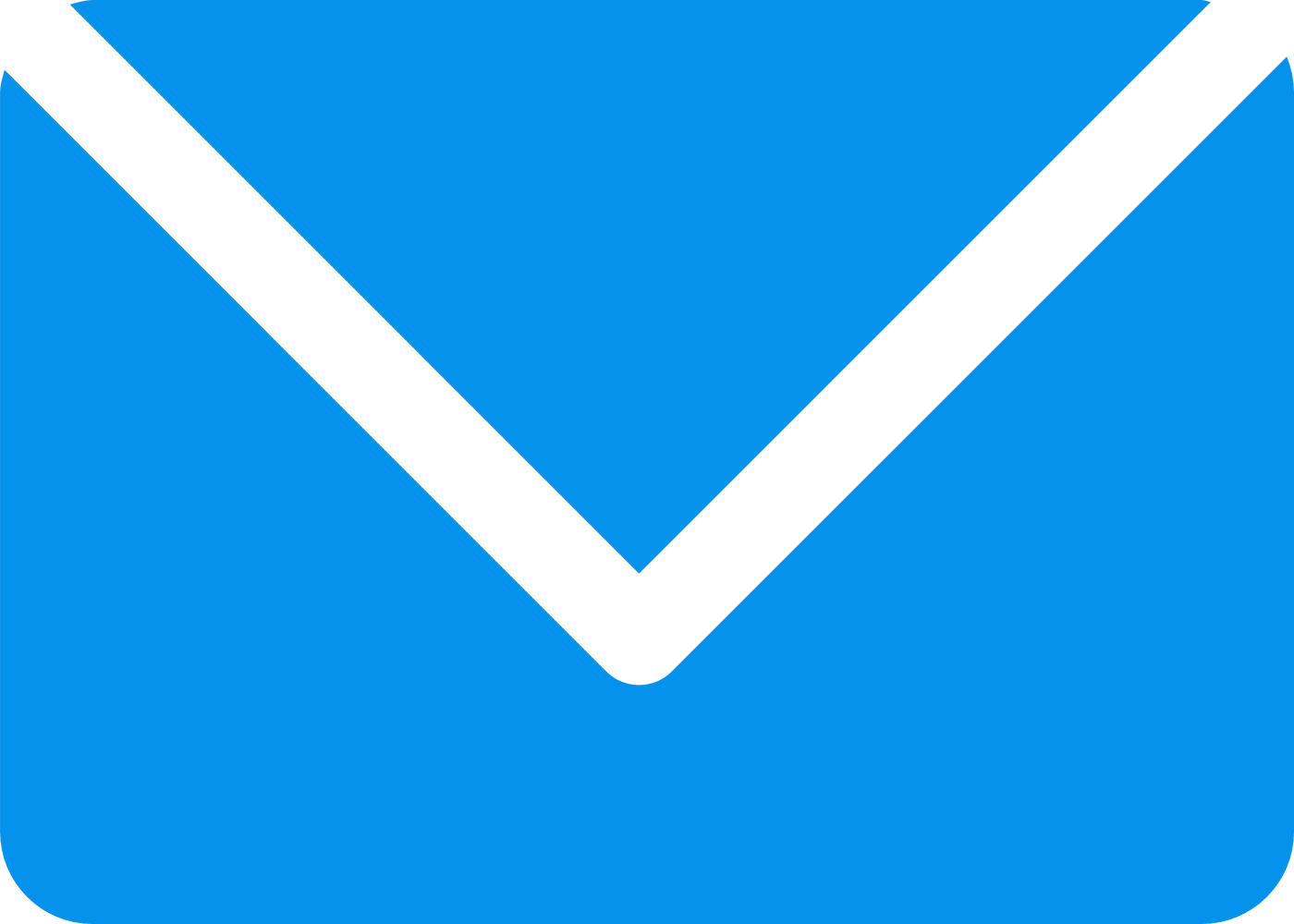
and sometimes a background pattern.

The term "letterhead" is often used to refer to the whole sheet imprinted with such a heading. Many companies and individuals prefer to create a letterhead template in a word processor or other software application. This generally includes the same information as pre-printed stationery but without the additional costs involved.

Letterhead can then be printed on stationery (or plain paper) as needed on a local output device or sent electronically. That heading usually consists of a name and an address, and a logo or corporate design, and sometimes a background pattern. The term "letterhead" is often used to refer to the whole sheet imprinted with such a heading.



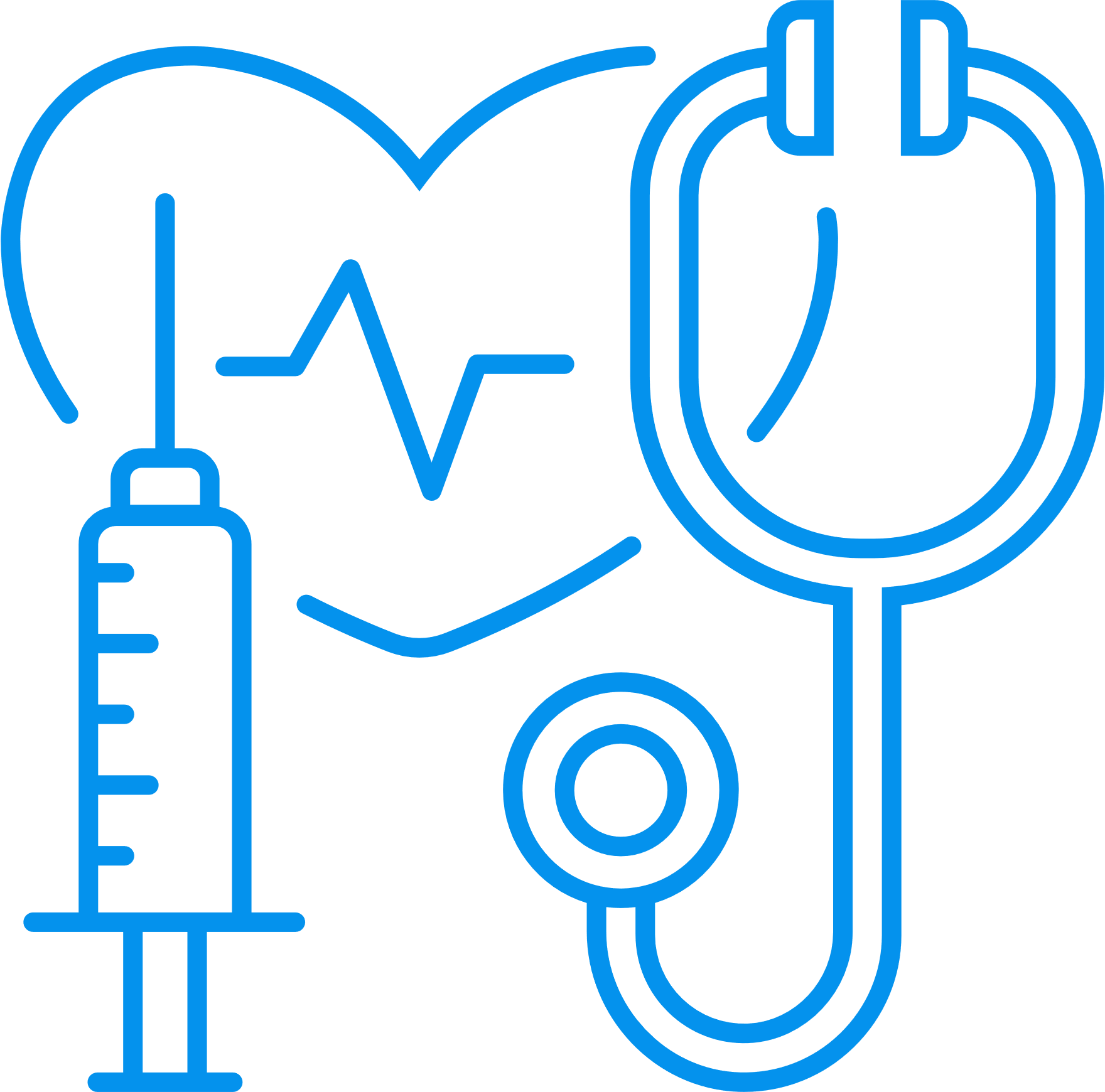
Est. 1988, Any City, State, Country



info@templatelab.com



+1 (091) 876 4321



**Sincerely,**

**Dr. Karen Odum**

**TEMPLATELAB.COM**

**Dear Mr. Simoneaux**

**DR. KAREN ODUM**

CONSULTANT GENERAL MEDICINE

