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|  |  | **PURCHASE ORDER** | |  |  | |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  | **PURCHASE ORDER DETAILS** | | **NOTES** |  |  |  |  |
|  |  | **Number:** 52000525 | | Lorem ipsum dolor sit amet, consectetuer adipiscing elit. Maecenas porttitor congue massa. Fusce posuere, magna sed pulvinar ultricies, purus lectus malesuada libero, sit amet commodo magna eros quis urna. Nunc viverra imperdiet enim. Fusce est. Vivamus a tellus. Pellentesque habitant morbi.  Mauris eget neque at sem venenatis eleifend. Ut nonummy. Fusce aliquet pede non pede. Suspendisse dapibus lorem pellentesque magna. Integer nulla. | | |  |  |
|  |  | **Date:** 10-03-2022 | |  |  |
|  |  |  |  |  |  |
|  |  | **CUSTOMER DETAILS** | |  |  |
|  |  | **Company Name** | |  |  |
|  |  | 200 Graphic Design Avenue | |  |  |
|  |  | Memphis, 21444 NY | |  |  |
|  |  | 555 - 2514 -9900 | |  |  |
|  |  | companyname@emailprovider.com | |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  | **ITEM #** | **DESCRIPTION** | **QTY** | **UNIT PRICE** | **TOTAL** |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  | 1 | **PRINT DESIGN** Creating compelling print design and marketing collateral that effectively communicates your message | 1 | $890.00 | **$890.00** |  |  |
|  |  | 2 | **TRADE SHOW DISPLAY** A quality, well-planned trade show booth that will effectively advertise your products and services | 1 | $600.00 | **$600.00** |  |  |
|  |  | 3 | **BUSINESS CARDS** One set of business cards, 3 iterations of review for each set, 3 creative designs to choose from | 2 | $450.00 | **$900.00** |  |  |
|  |  | 4 | **SOCIAL MEDIA GRAPHICS** One set of graphics launched each week on LinkedIn and Twitter, based on subject delivered by client | 10 | $120.00 | **$1,200.00** |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  | THANK YOU! | | **SUBTOTAL** | | $3,590.00 |  |  |
|  |  | **DISCOUNT** | | $50.00 |  |  |
|  |  | **AUTHORIZED SIGNATURE** | | **TAX RATE** | | 10.00% |  |  |
|  |  |  | | **TOTAL TAX** | | $354.00 |  |  |
|  |  | **SHIPPING/HANDLING** | | $50.00 |  |  |
|  |  | **TOTAL** | | **$3,944.00** |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  | WWW.YOURWEBSITE.COM | | | | |  |  |
|  |  | YOUR COMPANY NAME • YOURCOMPANYNAME@EMAIL.COM | | | | |  |  |
|  |  |  |  |  |  |  |  |  |
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