**Late Rent Notice**

State of Virginia

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To:

\_\_\_\_\_\_\_\_\_\_\_\_\_(Tenant) who is currently residing at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Leased Property).

This letter is written notification that as of the date of this notice, I have not yet received your rent payment covering the period of \_\_\_ date, \_\_\_\_\_\_ month,\_\_\_ year to \_\_\_ date, \_\_\_\_\_\_ month,\_\_\_ year equating to \_\_\_\_\_\_\_\_Dollars ($\_\_\_\_\_\_\_\_). As per the Lease Agreement entered into on \_\_\_ date, \_\_\_\_\_\_ month,\_\_\_ year , you are to pay the required full Rent payment plus additional late rent fee’s amounting to \_\_\_\_\_\_\_\_Dollars ($\_\_\_\_\_\_\_) and calculated as follow: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in accordance with State law. The full amount now due to be paid totals \_\_\_\_\_\_\_\_Dollars ($\_\_\_\_\_\_\_\_). The amount due should be paid by mail or in person by check, money order, cash, PayPal or other, and will be payable in U.S. Dollars. Failure to pay the amount due within 5 days may result in the commencement of eviction proceedings against you.

If you have already paid the required amount, please disregard this letter.

From:

\_\_\_\_\_\_\_\_\_\_\_\_\_(Landlord) who resides at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and can be contacted via telephone at\_\_\_\_\_\_\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

LANDLORD’S SIGNATURE