**Budget Template for Special Projects**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **SPECIAL PROJECT BUDGET TEMPLATE: PUT YOUR TITLE HERE** | | | | | | | | |
| **Expenses** |  | |  | | |  |  | |
|  | **Units** | | **Unit description** | | | **Unit Cost** | **Total** | |
| *Planning* |  | |  | | |  |  | |
|  |  | |  | | |  | $ - | |
|  |  | |  | | |  | $ - | |
|  |  | |  | | |  | $ - | |
|  |  | |  | | |  | $ - | |
| *Delivery* |  | |  | | |  |  | |
|  |  | |  | | |  | $ - | |
|  |  | |  | | |  | $ - | |
|  |  | |  | | |  | $ - | |
|  |  | |  | | |  | $ - | |
| *Transport* |  | |  | | |  |  | |
|  |  | |  | | |  | $ - | |
|  |  | |  | | |  | $ - | |
|  |  | |  | | |  | $ - | |
| *Logistics* |  | |  | | |  |  | |
|  |  | |  | | |  | $ - | |
|  |  | |  | | |  | $ - | |
|  |  | |  | | |  | $ - | |
|  |  | |  | | |  | $ - | |
| *Resource Production* |  | |  | | |  |  | |
|  |  | |  | | |  | $ - | |
|  |  | |  | | |  | $ - | |
|  |  | |  | | |  | $ - | |
| *Incidentals / Miscellaneous* |  | |  | | |  |  | |
| Contingency | 1 | | Cash | | |  | $ - | |
|  |  | |  | | |  | $ - | |
|  |  | |  | | |  | $ - | |
| **TOTAL** |  | |  | | |  | **$ -** | |
|  |  | |  | | |  |  | |
|  |  | |  | | |  |  | |
|  |  | |  | | |  |  | |
| **Income** |  | |  | | |  |  | |
| ***Funding Applications*** | **Amount requested** | | **Date of Decision** | | | **Received or confirmed? Y/N** | | |
|  |  | |  | | |  |  | |
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|  |  | |  | | |  |  | |
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|  |  | |  | | |  |  | |
| *Total Funding Applications* | **$ -** | |  | | |  |  | |
|  |  | |  | | |  |  | |
| ***Sponsorship*** |  | |  | | |  |  | |
|  |  | |  | | |  |  | |
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|  |  | |  | | |  |  | |
|  |  | |  | | |  |  | |
| *Total Sponsorship* | **$ -** | |  | | |  |  | |
|  |  | |  | | |  |  | |
| ***Fundraising*** |  | |  | | |  |  | |
|  |  | |  | | |  |  | |
|  |  | |  | | |  |  | |
|  |  | |  | | |  |  | |
|  |  | |  | | |  |  | |
|  |  | |  | | |  |  | |
| *Total Fundraising* | **$ -** | |  | | |  |  | |
|  |  | |  | | |  |  | |
|  |  | |  | | |  |  | |
| **TOTALS** |  | |  | | |  |  | |
| **Total Projected Income** | **$ -** | |  | | |  |  | |
| **Projected Expenses** | **$ -** | |  | | |  |  | |
| **BALANCE** | **$ -** | |  | | |  |  | |
|  | |  | |  |  | | |  |