VOLUNTEER HOURS LOG SHEET

**Volunteer Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please record the date and hours, PER SITE, below. Complete the Volunteer Confidentiality Training and check in to Lobby Guard before volunteering.**

***[Volunteer Confidentiality Training](https://jenksps.co1.qualtrics.com/jfe/form/SV_4Jv3PZIXgtuIMLj)***

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| **JUNE / JULY** | **AUGUST** | **SEPTEMBER** | **OCTOBER** | **NOVEMBER** | **DECEMBER** |
| **Date** | **Hours/Site** | **Date** | **Hours/Site** | **Date** | **Hours/Site** | **Date** | **Hours/Site** | **Date** | **Hours/Site** | **Date** | **Hours/Site** |
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|  **JANUARY** | **FEBRUARY** | **MARCH** | **APRIL** | **MAY** | **COMMENTS** |
| **Date** | **Hours/Site** | **Date** | **Hours/Site** | **Date** | **Hours/Site** | **Date** | **Hours/Site** | **Date** | **Hours/Site** |  |
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