**Trade Reference Name** : Address:

 Current Credit Limit:

**Trade Reference Name**: Address:

 Current Credit Limit:

Credit Application Form

Insert Your Logo Here

Insert Your Details Here

**Business / Trading Name**

**Business Type:**

Plc

Ltd

Partnership

Sole Trader

**Details of People Authorised to Place Orders:**

Name: Position: Name:

Position:

**Business Address**:

 Post Code

Main Tel No:

Accounts Tel:

**Are any of the directors, owners or partners in this business an un-discharged bankrupt?** Yes/No

**Have any of the directors, owners or partners held any other credit accounts with us?** Yes/No

If so, please provide account name(s):

**Ltd / Plc Companies Only:** Company Registration No:

Date of Incorporation:

Directors Name: Home Address:

 Post Code: Directors Name: Home Address:

 Post Code: Directors Name: Home Address:

 Post Code:

**Sole Traders / Partnerships Only**

Proprietor / Partner: Home Address:

 Post Code: DOB: Proprietor / Partner: Home Address:

 Post Code: DOB: Proprietor / Partner: Home Address:

 Post Code: DOB:

**Name of People Authorised To Make Payment & Co Bank Details:**

Name: Direct No: Email: Name: Direct No: Email:

Bank Name:

Sort Code: Branch: Acc No:

# Signed: ……………………………………………………………. Print Name: …………………………………………………….. Date: …………………………………….

In processing your application for credit facilities we make enquiries of credit reference agencies and other third parties who may record those enquiries. We may also disclose information about the conduct of your account to credit reference agencies and other third parties. The information obtained from or provided to credit reference agencies or other third parties may be used when assessing further applications for credit terms, for debt collection, for tracing and for fraud prevention. I, the undersigned hereby confirm that if credit facilities are approved the account will be paid as per your normal monthly terms.

**Must be signed by a director, partner or proprietor of the business**

This application form is provided in good faith by Top Service Ltd, a specialist credit information and credit control services provider for the construction industry.

Any accounts that remain overdue may be passed to Top Service Ltd for collection purposes.