**Source Cards,**

**Note Cards and**

**Works Cited**

**Blind Brook Middle School**

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**Type of Resource**

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**Book Source Card**

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**Periodical (Magazine) Source Card**

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**Encyclopedia Source Card**

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**Database (Online) Source Card**

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**E-Book Source Card ………………………………….…..**

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**Note Card Example**

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**Works Cited Example**

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1

**Source Cards**

**Citation Examples**

**Book**

Source Card - Structure

Source Card – Example

2

A

Aldrich, Ella. Using Books and Libraries. New York:

Prentice-Hall, 2004.

Source Letter

Author’s Last Name, Author’s First Name. Title of Book.

Publishing City: Publisher, Copyright Year.

**Source Cards**

**Citation Examples**

**Periodical (Magazine)**

Source Card – Structure

\* If there is no writer of the article start with the title.

Source Card – Example

3

B

Smith, Richard. “Color and Light.” Cobblestone. June 1994.

Source Letter

Article Writer’s Last Name, Article Writer’s First Name.

“Article Title.” Name of Publication. Issue Date.

**Source Cards**

**Citation Examples**

**Encyclopedia**

Source Card – Structure

Source Card – Example

4

C

“Colonial America.” World Book Encyclopedia. 2007 ed.

Source Letter

“Article/Entry.” Name of Encyclopedia. Edition Year ed.

**Source Cards**

**Citation Examples**

**Database (Online)**

Source Card – Structure

Source Card – Example

5

D

“Civil War.” ABC-CLIO American History. 2006. 7 Feb.

2007. < [http://www.americanhistory.abc-clio.com](http://www.americanhistory.abc-clio.com/)>.

Source Letter

“Title of Article or Entry.” Name of the Database.

Publication Year. Day Accessed Mon. Accessed Year

Accessed. <URL>.

**Source Cards**

**Citation Examples**

**E-Book (Reference)**

Source Card – Structure

Source Card – Example

6

E

“Thomas Jefferson.” American Revolution Reference

Library. Gale Virtual Reference Library: 2000. 7 Feb. 2007.

[<http://find.galegroup.co](http://find.galegroup.com/gvrl/start.do?prodId=GVRL)m[/gvrl/start.do?prodId=GVRL&](http://find.galegroup.com/gvrl/start.do?prodId=GVRL)

userGroupName=nysl\_me\_bbmhs>.

Source Letter

“Article/Entry.” Name of E-book. Electronic Publisher:

Copyright Year. Access Date Access Mon. Access Year.

<URL>.

**Source Cards**

**Citation Examples**

**Web Site**

Source Card – Structure

\*If there is no author, begin with the title.

Source Card – Example

7

F

The Great Mississippi River. Environmental Protection

Agency. 26 Jan. 2001. [<http://www.epa.gov/epahome/](http://www.epa.gov/epahome/)

other\_011801.htm>.

Source Letter

Author’s Last Name, Author’s First Name. Title of Web Page.

Associated Institutional Organization. Day Accessed Mon.

Accessed Year Accessed. <URL>.

**Source Cards**

**Citation Examples**

**Image (Online)**

Source Card – Structure

Source Card – Example

8

G

“William Penn (age 22) 1666.” Online image. Library of

Congress: Religion and the founding of the American

Republic. 7 Feb. 2007. [<www.loc.gov/exhibits/religion/rel01-](http://www.loc.gov/exhibits/religion/rel01-)

2.html>.

Source Letter

“Image Title or Description.” Online image. Title of the

Larger Web Site. Day Accessed Mon. Accessed Year

Accessed. <URL>.

**Note Cards**

**Examples**

Note Card – Structure

Note Card – Example

9

Pennsylvania – William Penn C

pg. 53

Born – October 14, 1644

Died – July 30, 1718

Married – 1st wife Gulielma Maria Springett

4 Children

Married – 2nd wife Hannah Margaret Callowhill

12 Children

1

Topic- Subtopic Source Letter

Notes: Page #

* Use bullets
* Use phrases, not complete sentences
* Put the information in your own words
* Not too much, not too little information per card
* Write neatly and clearly
* Use quotes around direct quotations

Card Number for this Resource

Works Cited

Aldrich, Ella. Using Books and Libraries. New York: Prentice-Hall, 2004

“Civil War.” ABC-CLIO American History. 2006. 7 Feb. 2007.

[<http://www.americanhistory.abc-clio.com>.](http://www.americanhistory.abc-clio.com/)

“Colonial America.” World Book Encyclopedia. 2007 ed.

Smith, Richard. “Color and Light.” Cobblestone. June 1994

“Thomas Jefferson.” American Revolution Reference Library. Gale Virtual

Reference Library: 2000. 7 Feb. 2007. [<http://find.galegroup.com/gvrl/](http://find.galegroup.com/gvrl/) start.do?prodId=GVRL& userGroupName=nysl\_me\_bbmhs>.

“William Penn (age 22) 1666.” Online image. Library of Congress: Religion and

the Founding of the American Republic. 7 Feb. 2007.

[<www.loc.gov/exhibits/religion/rel01-2.htm](http://www.loc.gov/exhibits/religion/rel01-2.html)l>.

Guide lines for creating your Works Cited Page

1.

The works cited section of a report appears at the end and always starts a new

page with the title **Works Cited** centered at the top.

Sources are alphabetized by the **first** word of the entries (usually the author’s last name).

Sources are **not numbered**.

The **first** line of each entry starts at the **left** margin and the **second** line and all

**succeeding** lines are indented five spaces (use the tab key).

2.

3.

4.

10

5.

Each entry is **single-spaced** with a **double space** between entries.

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