#### Date:

Serial Number:

#### Purchase Order

To

|  |  |  |
| --- | --- | --- |
|  |  | Customer # |
|  |  | Terms |
| Ship To |  | Salesperson |
|  |  | Ship Week Of |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| Order # | Delivery Via | Routing |

# Please Ship the Following Items as Specified

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Item | Quantity Ordered | Description | Unit Count | Unit Price | Total Amount |
|  |  |  |  |  |  |
| Total |  |

|  |  |  |
| --- | --- | --- |
| Special Instructions | Date | Approval Signature |
|  | Purchaser Signature | |
|  | Title | |