# Letter of Introduction to Parents

MRS. MARY SMITH

STAGE MIDDLE SCHOOL

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Thank you for the opportunity to work with your child this school year. My name is Mary Smith, and I will have the pleasure of working with your son, Davis Hartman for mathematics. This year we will have some exciting and challenging tasks to enable us to achieve our goals. We are going to work, play, and learn hard while having fun. I have great expectations from your son, and I will make sure that I will do all I can to help him reach those expectations. Our class goal is for all students and me to work together as a team, and we will learn through our daily interaction.

The format of our mathematics class will be highly interactive and will provide the students with the options of choosing various assignments and tasks. Importantly, I expect the students to complete all the work assigned to them either during class time or at home to be submitted in the following school day. Some of the assignments might need extra time to complete. Therefore, students will be given assignments for home the following day. The only way you can improve your son is by making sure that he or she finishes the schoolwork that needs to be done. In addition, I will be assigning projects in mathematics throughout the school year, which are to be completed at home. Your help and support will make your son more successful in class this year, and it will encourage him to adopt good study habits that will help him in the future.

I try to be clear and transparent by reviewing the syllabus with my students on the first day of school. The review intends to help students to have a clear picture of classroom policies, rules, expectations, and goals. During the interaction, I make sure students are flexible to ask questions, and they come forward with their concerns. I can only ask you to encourage your son to ask questions, as it will help him to understand well my expectations on classroom behaviour and procedures.

Lastly, I would like to emphasize that my primary goal is to keep students interested in mathematics. Mathematics is a fundamental subject that must be understood well in order to excel in the science field. Equally important this year is to keep the communication lines open between the parents and teachers. Your child can only be successful if there is productive and positive communication. At home, you can observe your child on my behalf to see if he is struggling with the assignments. If you notice, encourage him to ask me questions when he gets back to school.

This year I look forward to working with Davis Hartman to ensure highly positive academic results for him. If you have any concerns or questions during the school year, please contact me at marysm06@stagemd.net.

Sincerely,

Mrs. Mary Smith

Mathematics Teacher