August 17, 2013  
Mr. Noah Hamilton  
ABCD Medical Institution  
234, North Street  
New York, SA 48294  
  
Dear Mr. Hamilton,  
  
Our NGO―Believers in Miracles―is organizing a campaign for breast cancer awareness on November 25, 2013. We are a small organization with great hopes to make our world free from cancer.  
  
This campaign is designed to promote awareness among the people of this city. We wish to invite guest speakers from esteemed medical institutions in the country and also publish around 25,000 booklets consisting of the current statistics on breast cancer, and also explaining how it can be prevented.  
  
We request you to come forward and contribute not only in terms of monetary funds, but also by helping us publish the awareness booklets. We would be grateful if you sponsor us in this noble cause. It would be an honor to be associated with a reputed Cancer Research Institution, such as ABCD.   
  
A contribution form has been enclosed along with the letter. If you want more information, you are free to contact me on 856-453-239. Your sponsorship and support would help us immensely in our noble attempt. Thank you for your support in advance.  
  
Sincerely Yours,  
(Signature)  
Betty Jones  
Manager, Believers in Miracles