

# PeopleSmart Template

## Job Description

A job description should outline the key tasks, duties and responsibilities of the role, and the standard to which the work must be completed.

Job Title		
Purpose of Position		
Reporting Lines		Reports to
Responsibility area/tasks	Performance measure (What does good look like?)	Additional comments
<b>Staff Management</b>		
<b>Milk Production – Feeding</b>		

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Responsibility area/tasks	Performance measure (What does good look like?)	Additional comments
<b>Milk Production – Milk Harvesting</b>		
<b>Milk Production – Milk Quality</b>		
<b>Stock Management – Animal Health &amp; Welfare</b>		

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Responsibility area/tasks	Performance measure (What does good look like?)	Additional comments
<b>Stock Management – Seasonal Management Requirements</b>		
<b>Stock Management – Other Stock Management Requirements</b>		
<b>Stock Management – Recording</b>		
<b>Environmental Management</b>		

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Responsibility area/tasks	Performance measure (What does good look like?)	Additional comments
<b>Team Responsibilities</b>		
<b>Health and Safety</b>		
<b>Maintain a Tidy Workplace</b>		

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