



# Bill of lading/settlement form

**Complete one form for each rail car - see next page for instructions and information.** CWB can electronically submit this form to the railway for you, for a \$50-per-rail car fee. CWB requires two-business-days notice before the rail car needs to be released.

CWB to submit form to CN  CWB to submit form to CP  released by producer

### Section 1 - Producer information

Producer's name		Phone	Cell
Address		Town/province	Postal code
Contact person	Fax	E-mail	

### Section 2 - Rail car information

Train run	Station origin	Railway order No.	CGC authorization No.	CWB use only
Destination port	Destination terminal		Car initials & number	
Shipper (CWB c/o producer - indicate name)		Consigned to	Date car released	
Shipping week	Custom broker name (if shipping to the U.S.)		Rail carrier	

### Section 3 - Loading information

Grain	Grade/protein	Gross weight (MT)
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### Section 4 - Settlement information (This information is used by CWB to issue payment to the producer)

Producer's name	8-digit CWB customer number	Splits by percentage	Contract number	Deferred cheque date

**Fumigation** - The railways strictly prohibit the use of all fumigants, such as Phostoxin, in all rail cars loaded in Western Canada. If your rail car contains a fumigant, you may be subject to substantial financial penalties.



## Producer car instructions and information

**Note: Shipments of tough grain will be subject to a \$17 per tonne discount for wheat, durum and canola, and a \$20.75 discount for barley.**

### 1. Complete the Bill of lading/settlement form

Complete one form for each rail car. Complete Sections 1, 2 and 3. Your CGC authorization letter provides some of the required information.

### 2. Submit the Bill of lading/settlement form immediately after loading

#### To the railway:

Send to CN at [www.cn.ca](http://www.cn.ca).

Send to CP at [www.MyCPR.ca](http://www.MyCPR.ca) or fax to 1-800-704-3000. Note: CP charges \$60 plus tax per rail car for faxed or mailed bills of lading.

Penalties for not submitting bills of lading to railway immediately:

CN - \$440 per car plus demurrage for days held

CP - \$517 per car plus demurrage for days held

#### To CWB:

- Select the appropriate railway box at the top of the form for CWB to electronically submit bills of lading for you.
- Complete Section 4, Settlement information (for CWB records only).
- Indicate contract number.
- Indicate a deferral date to defer the settlement cheque.
- Fax this form to us at 1-204-983-8031.
- Important:** CWB requires two-business-days notice before the rail car needs to be released. If you are requesting the CWB to release your rail car and the release will occur on a weekend, call 1-800-275-4292 by 4 p.m. CT (Wpg time) on the Friday before you load. If the release will occur on a statutory holiday, call CWB by 4 p.m. CT on the day before you load.

### 3. Demurrage

Demurrage is charged by the railways for not releasing a car on time.

To avoid demurrage charges, you must release the rail car by midnight on the day after you receive it.

For example:

- The car arrives at your loading site on Monday at 11 a.m.
- Your free-time period begins Monday at 11:01 a.m. and ends Tuesday at midnight.
- Starting at 12:01 a.m. Wednesday, demurrage is assessed at \$87 (for example) per car, per day.
- A portion of a day is counted as one day.

**CN** - Contact CN's customer support centre for information on when the rail cars will arrive at your producer car loading site. Continue to call until you have been advised your cars have been placed.

**CP** - Refer to CP's Web site at [www.mycpr.ca](http://www.mycpr.ca) for complete information and rates.



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### Section 1 - Producer information

Producer's name <i>Jane Producer</i>		Phone <i>(204) 123-4567</i>	Cell <i>(204) 987-6543</i>
Address <i>Box 123</i>		Town/province <i>Anywhere, MB</i>	Postal code <i>R0T 0Y0</i>
Contact person	Fax <i>(204) 123-7654</i>	E-mail <i>janeproducer@gmail.com</i>	

### Section 2 - Rail car information

Train run <i>05.02</i>	Station origin <i>Laurier</i>	Railway order No. <i>224582</i>	CGC authorization No. <i>332A</i>	CWB use only
Destination port <i>Thunder Bay</i>	Destination terminal <i>Mission</i>		Car initials & number <i>CNX 024680</i>	
Shipper (CWB c/o producer - indicate name)		Consigned to	Date car released	
Shipping week <i>Week 3</i>	Custom broker name (if shipping to the U.S.)		Rail carrier <i>CNR</i>	

### Section 3 - Loading information

Grain <i>CWRS</i>	Grade/protein <i>1 CWRS 14.5</i>	Gross weight (MT) <i>89.502</i>
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### Section 4 - Settlement information (This information is used by CWB to issue payment to the producer)

Producer's name <i>Jane Producer</i>	8-digit CWB customer number <i>01234567</i>	Splits by percentage <i>50%</i>	Contract number <i>663529</i>	Deferred cheque date <i>Jan 1, 2015</i>
<i>Green Acres Ltd.</i>	<i>12345678</i>	<i>50%</i>	<i>563529</i>	<i>Jan 1, 2015</i>

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