# **Essay Outline Template**

1. INTRODUCTION
   1. Background Information
      1. General background information that grabs attention (reference)
      2. More specific background information to lead into the thesis (reference)
   2. Thesis statement
      1. Topic
      2. Outline your key points
2. BODY
   1. Support Paragraph 1
      1. Thesis statement
      2. Supporting Ideas
         1. Reason/Detail/Fact and transition (reference)
         2. More information and transition (reference)
         3. Maybe even more information (reference)
      3. Summarizing/Concluding/Transition sentence
   2. Support Paragraph 2
      1. Thesis statement
      2. Supporting Ideas
         1. Reason/Detail/Fact and transition (reference)
         2. More information and transition (reference)
         3. Maybe even more information (reference)
      3. Summarizing/Concluding/Transition sentence
   3. Possible Support Paragraph 3
      1. Thesis statement
      2. Supporting Ideas
         1. Reason/Detail/Fact and transition (reference)
         2. More information and transition (reference)
         3. Maybe even more information (reference)
      3. Summarizing/Concluding/Transition sentence
   4. Maybe even another Support Paragraph 4 (or more)
      1. Thesis statement
      2. Supporting Ideas
         1. Reason/Detail/Fact and transition (reference)
         2. More information and transition (reference)
         3. Maybe even more information (reference)
      3. Summarizing/Concluding/Transition sentence
3. CONCLUSION
   1. Summarize/Review key points
   2. Concluding thought
4. REFERENCES (use APA or MLA format)