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# Confidential Recommendation

**To the applicant**

Please write your name below and send this form to the person from whom you are asking for a recommendation.

**To the referee**

Thank you for taking the time to write on behalf of this candidate who is applying to the ESADE MSc Programmes in Management.

In this letter of recommendation we would appreciate you expressing your opinion of the candidate, in terms of both personal qualities and managerial potential.

Please answer the questions below and return this letter to the candidate in the envelope with your signature across the sealed flap. You may write the letter in English or in Spanish.

If you wish to do so, you may keep a copy for your files. The candidate should send the sealed letter together with the other application documents required for applying to the MSc Programmes in Management.

Thank you again for your assistance.

Candidate's name

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**1 How long have you known the candidate? In which context?**

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**2 What do you consider to be the candidate's most noteworthy qualities?**

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**3 What are the areas in which you believe the candidate needs to improve?**

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**4 Please comment on the candidate's potential for management.**

**Describe an occasion in which you observed the candidate in a leadership role.**

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**Please give us your opinion in terms of the following criteria**

	Exceptional	Good	Average	Poor	Unobserved
Leadership potential	<input type="checkbox"/>				
Organisational skills	<input type="checkbox"/>				
Teamwork	<input type="checkbox"/>				
Maturity	<input type="checkbox"/>				
Self-confidence	<input type="checkbox"/>				
Creativity	<input type="checkbox"/>				

**Additional Comments**

Please add information on the ratings you have assigned and make any additional comments about the applicant's motivation, ability, leadership potential or any personal qualities you would like the Admissions Committee to take into account.

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Referee's name

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Company

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Position

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Business or home address

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Business or home telephone number

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E-mail address

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Signature

Date

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