**CLEANING ESTIMATE**

**# 0001254**

**Date: 10/09/2020**

Company Address, City 00000 State

JOB LOCATION:

Cleaning Place Address, City 00000 State

 **0000-0000-00000**

|  |  |
| --- | --- |
| **LIVING AREA & BEDROOMS** | **KITCHENS** |
| [ ] Floors | [ ] Sweep [ ] Mop [ ] Vacuum | [ ] Floors | [ ] Sweep [ ] Mop [ ] Vacuum |
| [ ] Walls [ ] Baseboards | [ ] Clean [ ] Dust [ ] Sanitize | [ ] Refrigerator [ ] Microwave | [ ] Clean Inside & Out |
| [ ] Switches [ ] Outlets | [ ] Clean [ ] Dust [ ] Sanitize | [ ] Dishwasher | [ ] Clean Inside & Out |
| [ ] Windows [ ] Sills | [ ] Clean [ ] Dust | [ ] Cabinet [ ] Drawers [ ] Pulls | [ ] Clean Inside [ ] Polish Out |
| [ ] Blinds [ ] Air Vents | [ ] Clean [ ] Dust | [ ] Stowe [ ] Owen [ ] Hood | [ ] Clean Inside & Out |
| [ ] Doors/knobs [ ] Light Fixtures | [ ] Sanitize [ ] Polish | [ ] Walls [ ] Baseboards | [ ] Clean [ ] Dust [ ] Sanitize |
| [ ] Other | [ ] Other | [ ] Switches [ ] Outlets | [ ] Clean [ ] Dust [ ] Sanitize |
|  | [ ] Countertops [ ] Sink [ ]  Faucet | [ ] Clean [ ] Dust [ ] Sanitize |
| **BATHROOMS** | [ ] Windows [ ] Sills | [ ] Clean [ ] Dust |
| [ ] Tub [ ] Shower [ ] Toilet | [ ] Clean [ ] Sanitize | [ ] Blinds [ ] Air Vents | [ ] Clean [ ] Dust |
| [ ] Cabinets [ ] Drawers [ ] Pulls | [ ] Clean [ ] Inside [ ] Polish Out | [ ] Closet [ ] Pantry | [ ] Clean Inside & Out |
| [ ] Vanity [ ] Mirror [ ] Sinks | [ ] Clean [ ]  Polish [ ] Sanitize | [ ] Other | [ ] Other |
| [ ] Faucets [ ] Lights | [ ] Clean [ ]  Polish [ ] Sanitize | [ ] Other | [ ] Other |
| [ ] Walls [ ] Baseboards | [ ] Clean [ ] Dust [ ] Sanitize |  |
| [ ] Switches [ ] Outlets | [ ] Clean [ ] Dust [ ] Sanitize | **OFFICES** |
| [ ] Windows [ ]  Sills | [ ] Clean [ ] Dust | [ ] Floors | [ ] Sweep [ ] Mop [ ] Vacuum |
| [ ] Blinds [ ] Air Vents | [ ] Clean [ ] Dust | [ ] Walls [ ] Cubicles [ ] Doors | [ ] Clean [ ] Dust |
| [ ] Other | [ ] Other | [ ] Desks [ ] Tables [ ] Phones | [ ] Clean [ ]  Sanitize |
|  | [ ] TV/Multimedia [ ] Pictures | [ ] Dust |
| **MISCELLANEOUS** | [ ] Windows [ ] Blinds | [ ] Clean [ ] Dust |
| [ ] Trash | [ ] All Trash Removal | [ ] Chairs [ ] Benches [ ] Couches | [ ] Vacuum [ ] Clean [ ] Dust |
| [ ] Flooring [ ] Carpet | [ ] Seal [ ] Wax [ ] Shampoo | [ ] Trash | [ ] Empty [ ]  Clean |
| [ ] Walls [ ] Ceilings | [ ] Repair [ ] Paint | [ ] Other | [ ] Other |
| [ ] Other | [ ] Other | [ ] Other | [ ] Other |
| [ ] Other | [ ] Other | [ ] Other | [ ] Other |

Info@companymail.com

**CUSTOMER:** Mr. John Smith or Company

**PHONE NUMBER:** 0000-0000-000

|  |  |  |  |
| --- | --- | --- | --- |
| **Number** | **Room Description** | **Frequency** | **SPECIAL INSTRUCTIONS / NOTES** |
| **0** | **LIVING AREA & BEDROOMS** | **7 Days** |  |
| **0** | **KITCHENS** | **7 Days** |
| **0** | **BATHROOMS** | **7 Days** |
| **0** | **OFFICES** | **7 Days** |
| **0** | **MISCELLANEOUS** | **7 Days** |

|  |  |  |
| --- | --- | --- |
| **ACCEPTANCE OF PROPOSAL** | **Labour** | **$0.00** |
|  | **Materials** | **$0.00** |
| **Authorized Signature:**   | **Sub Total** | **$0.00** |
|  | **Tax** | **10 %** |
| **Date:**   |  |  |
| **\*) By signing you are agreeing to the entire contents of this estimate. If you decide to terminate this agreement you must do so in writing with 15 days notice.** | **TOTAL** | **$0.00** |