

Roommate Agreement Form

Building: _____

Room/Apt # _____

Please use the following document in this manner:

1. Respond to each question with your own preference, each roommate individually.
2. Examine and discuss the differences with your roommate(s).
3. Try to agree on a way to resolve those differences before conflicts arise, in a manner that will be satisfactory to all of you. This may involve compromise, so please be open and flexible, yet assertive of your own needs.

Roommate 1
Name

Roommate 2
Name

Roommate 3
Name

Roommate 4
Name

Roommate 5
Name

COMMUNITY/PERSONAL PROPERTY

My roommates may use these possessions of mine: A = Always W = With Permission N = Never

	1			2			3			4			5		
Television	A	W	N	A	W	N	A	W	N	A	W	N	A	W	N
Computer	A	W	N	A	W	N	A	W	N	A	W	N	A	W	N
Video Games	A	W	N	A	W	N	A	W	N	A	W	N	A	W	N
Stereo/iPod	A	W	N	A	W	N	A	W	N	A	W	N	A	W	N
Furniture	A	W	N	A	W	N	A	W	N	A	W	N	A	W	N
Dishes/Utensils	A	W	N	A	W	N	A	W	N	A	W	N	A	W	N
Food	A	W	N	A	W	N	A	W	N	A	W	N	A	W	N
Clothes	A	W	N	A	W	N	A	W	N	A	W	N	A	W	N
Toiletries	A	W	N	A	W	N	A	W	N	A	W	N	A	W	N
_____	A	W	N	A	W	N	A	W	N	A	W	N	A	W	N
_____	A	W	N	A	W	N	A	W	N	A	W	N	A	W	N

SECURITY AND PRIVACY

I understand it is against University policy to give someone else my ID card. If theft or vandalism to property in the room/apartment results from my negligence, I understand that I might be held liable for the loss. Please initial:

<div style="background-color: black; color: white; padding: 2px; display: inline-block;">1</div> <input style="width: 80%; height: 20px;" type="text"/>	<div style="background-color: black; color: white; padding: 2px; display: inline-block;">2</div> <input style="width: 80%; height: 20px;" type="text"/>	<div style="background-color: black; color: white; padding: 2px; display: inline-block;">3</div> <input style="width: 80%; height: 20px;" type="text"/>	<div style="background-color: black; color: white; padding: 2px; display: inline-block;">4</div> <input style="width: 80%; height: 20px;" type="text"/>	<div style="background-color: black; color: white; padding: 2px; display: inline-block;">5</div> <input style="width: 80%; height: 20px;" type="text"/>
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Discuss: How will personal phone calls be handled? Can your roommate be in the room when you are on a private call? How will you inform them? How much notice is needed?

Discuss: Anything thing else regarding security and privacy?

CLEANLINESS

KITCHEN (countertops, sink, microwave, refrigerator, etc.)

Will be cleaned:

- Daily
 Weekly
 When Needed

Will be cleaned by:

- Rotating Basis
 Whoever Sees it First

FLOORS (vacuuming, mopping, etc.)

Will be done:

- Daily
 Weekly
 When Needed

Will be done by:

- Rotating Basis
 Whoever Sees it First

BATHROOM (shower, bathroom, vanity, etc.)

Will be cleaned:

- Daily
 Weekly
 When Needed

Will be cleaned by:

- Rotating Basis
 Whoever Sees it First

TRASH

Will be done:

- Daily
 Weekly
 When Needed

Will be done by:

- Rotating Basis
 Whoever Sees it First

LIVING ROOM/COMMON AREAS (overall, furniture, etc.)

Will be cleaned:

- Daily
 Weekly
 When Needed

Will be cleaned by:

- Rotating Basis
 Whoever Sees it First

DISHES

Will be done:

- Daily
 Weekly
 When Needed

Will be done by:

- Rotating Basis
 Whoever Sees it First

Discuss: Do you want/need a structured cleaning chart/schedule/calendar? If so, how will it be organized?

GENERAL ITEMS TO BE PURCHASED

General supplies include: cleaning supplies, paper towels, toilet paper, etc.

Discuss: How will general items be used? Will they be available for everyone's use? Will they be used for common areas and shared cleaning? Who will pay for the general items? Will you take turns purchasing certain items or will all roommates put forth money for the purchases?

COMMON AREA USE

Common areas will be used for:

- Socializing/Entertainment Studying _____ _____

Discuss: How will your cupboards, pantry, vanity and closets be organized/arranged?

STUDYING

THE TIME I PREFER TO STUDY IS:

Morning Afternoon Evening 10pm-12am 12am – 2am

1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I PREFER TO STUDY IN:

My Room The Library The Lounge Lots of Places Other

1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Discuss: What kind of behavior is acceptable when someone is trying to study? Music? TV? Phone Calls? Etc.

SLEEPING

I typically go to sleep around _____
 Every night on average I try to sleep _____

1
____ pm/am
____ hours

2
____ pm/am
____ hours

3
____ pm/am
____ hours

4
____ pm/am
____ hours

5
____ pm/am
____ hours

Discuss: What kind of behavior is acceptable when someone is trying to Sleep? Music? TV? Phone Calls? Etc. Is napping different? How so?

VISITATION

You are required to register your guests when they arrive to campus: <http://www.uwgb.edu/housing/current/guest/register.asp>

I WILL BE EXPECTING OVERNIGHT GUESTS:

Never Occasionally 1 per month 2-3 per month

1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

UWGB policy states overnight guests are permitted for up to three consecutive nights.

GUESTS WHO CAN STAY OVERNIGHT:

- Family
- Friends
- Significant Other
- _____

OVERNIGHT GUESTS CAN STAY:

- In the common area
- In the bedroom of hosting resident
- _____

OVERNIGHT GUESTS ARE ALLOWED:

- Always
- Never
- Only after notification of _____ of day(s)

You can only have overnight guests if all roommates agree.

Discuss: How many guests can be in the room at one time?

Discuss: Are guests allowed to use other's property? Shared facilities (shower, etc.)

Discuss: Are there restricted days & times to have a visitor?

Discuss: What guidelines need to be set for significant others?

Discuss: Is notification needed for a daytime guest? If so, how much?

Discuss: For those areas where we differ on visitation preferences, we have decided to compromise in this manner (list areas and compromise):

When I'm gone my roommate's guest may use my:

	1	2	3	4	5
Bed	A N	A N	A N	A N	A N
Television	A N	A N	A N	A N	A N
Computer	A N	A N	A N	A N	A N
Video Games	A N	A N	A N	A N	A N
Furniture	A N	A N	A N	A N	A N
_____	A N	A N	A N	A N	A N
_____	A N	A N	A N	A N	A N

Discuss: Additional agreements and/or compromises:
