

ROOMMATE AGREEMENT

Apartment: Tai Po Tsai (Royal Garden)/ Tai Po Tsai (Wan’s Lodge)/ Sam Long

Apartment No.: _____

Residents Names: i) _____
 ii) _____
 iii) _____
 iv) _____
 v) _____
 vi) _____

How to Use This Agreement Form:

- In order to help residents cope with the living habits of one another, all residents of the apartment are encouraged to discuss with each other the items listed under the “**Issue**” column, write down your agreements under the “**Agreement**” column, and sign under the “**Initial**” column to show your acknowledgement of the agreements.
- After completion, it is advised that the form to be posted in the living room of the apartment for easy reference of all the residents of the apartment. Feel free to use extra sheets if necessary.
- **Note: All agreements need to be in compliance with the rules and regulations stipulated on the “Important Notes to Residents” distributed to each resident upon check-in and with the laws of Hong Kong.**

Issue	Agreement	Initial
1. Visitors Suggested Topics for Discussion: -Visiting Hours; -Gender of Visitors; -Number of guests; -Frequency; -Others (please specify)		
2. Study Habits Suggested Topics for Discussion: -Set study times; -Level of Noise in The Room / Apartment; -Activities that can be Conducted While Others are Studying; - Others (please specify)		
3. Social Behavior Suggested Topics for Discussion: -Quiet / Resting Hours; -Social Gatherings Allowed - Others (please specify)		

Issue	Agreement	Initial
<p>4. Cleanliness</p> <p>Suggested Topics for Discussion:</p> <ul style="list-style-type: none"> -Cleaning of Bedroom; -Cleaning of Bathroom; -Cleaning of Living Room; -Cleaning of Kitchen, including the Range Hood Filter; -Cleaning of air Conditioners Filter; -Trash Clearing; -Cleaning Frequency; -Setting up Cleaning Schedule; - Others (please specify) 		
<p>5. Safety/Security</p> <p>Suggested Topics for Discussion:</p> <ul style="list-style-type: none"> -Locking of Main Gate, Apartment, Bedroom, Toilet Doors; -Activation of Burglar Alarm; -Safe Keeping of Personal Valuables; - Others (please specify) 		
<p>6. Sharing Items</p> <p>Suggested Topics for Discussion:</p> <ul style="list-style-type: none"> -Items to be Shared; -Sharing Regulations; -Replenishing Regulations; - Others (please specify) 		