

College Recommendation Letter Outline for (name) _____

1. 3 words that best **describe you**.

2. What are your **college and career goals**?

3. **Activities** you are involved in?

4. Examples of your **leadership**?

5. Examples of your **creativity**?

6. Examples of **community service**?

7. Examples of **organizational skills**?

8. Examples of **overcoming adversity**?

9. **Special recognition** such as placing in competitions or winning awards?