

# SAMPLE LETTER

DATE

Chairman Kaulana H.R. Park  
Department of Hawaiian Home Lands  
P.O. Box 1879  
Honolulu, Hawaii 96805

Dear Chairman Park:

Subject: LETTER OF INTEREST IN KULIA I KA NUU PROGRAM

We, the \_\_\_\_\_ [INSERT NAME] \_\_\_\_\_ Association, are writing to express our interest and intent to participate in the department's new program, KULIA I KA NUU. We represent the homestead geographical area known as \_\_\_\_\_.

The mission and purpose of our organization is as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

We are [ ] / are not [ ] a membership organization. Please contact us to get started.

Daytime Telephone: \_\_\_\_\_ Evening Telephone: \_\_\_\_\_

Sincerely,

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
PRINT NAME