

Landlord Reference Request Form

For each address you have lived at in the past three years, you need to ask your landlord to complete this form and give it back to you so that you can return it to us with your housing application.

Section 1 - For you to complete

Please put your details here so that your landlord(s) knows who the reference is for:

	You	Your partner
Full name		
Maiden Name: (if you have one)		
Address you rented from the landlord:		
	Postcode:	

Dates you lived at the property

Date moved in			Date moved out	
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Where should the landlord return the completed form to:

Address you want this form sent to	
	Postcode:

Section 2 - For the landlord to complete:

1. Has the person named above or a member of their household been subject to an injunction or court proceedings (in the previous 2 years) for reasons other than non-payment of rent?
 Yes No

If yes, please state in which circumstance(s) and give details of any Court Orders obtained: _____

2. Is there any outstanding debt for rent arrears?
 Yes No

If yes, what is the amount currently outstanding? £ _____

3. If there are arrears on the rent account, have regular payments been made over the previous 26 weeks to substantially reduce the arrears?
 Yes No

Please turn over

4. Has the applicant or a member of the household been in receipt of support from an agency such as the Social Services Department (or subject of a care package)?

Yes No

If yes, please give details

5. Is there anything else you would like to tell us?

Landlord Details

Name

Date

Signature

Organisation (if applicable)

Telephone number / E-mail address or other contact details

Thank you for completing this form we appreciate you taking the time to help.

Can you please give it back to the person who asked you to fill it in so that they can return it to us, or alternatively you may return it to:

Empowering People Inspiring Communities
131-141 Ubbberley Road
Bentilee
Stoke-on-Trent
Staffordshire
ST2 0EF

Telephone: 01782 252575

Fax: 01782 252571

E-mail: mailbox@epichousing.co.uk