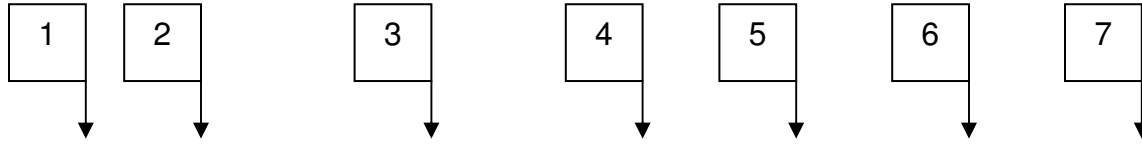


# Sample Check Register

Record each time you put money into you account, write a check, or take money out of your account.



Check Number	Date	Description of Transaction	Payment/Debit (-)	Fee	Deposit/Credit (+)	Balance

- 1. Check Number:** If you are writing a check, record the check number in this column. Otherwise, leave it blank.
- 2. Date:** Record the date you wrote your check, made a deposit, took money out (made a withdrawal), or were charged a service fee.
- 3. Description of Transaction:** Record items such as who you wrote the check to, reason for the deposit, or the location of the withdrawal (such as ATM or debit card).
- 4. Payment/Debit (-):** Record the dollar amount of checks written, ATM withdrawals, or debit card transactions.
- 5. Fee:** Record any fees charges, such as a monthly maintenance fee or an ATM fee.
- 6. Deposit/Credit (+):** Record any deposits or credits made to your account (such as your paycheck).
- 7. Balance:** Add any deposits or credits and subtract any fees, payments or other debits to your account.

