

Name: \_\_\_\_\_

Date: \_\_\_\_\_

## Checking Account - Check Registers 2

When you have a checking account, you will need to keep a check register. A check register is used to record all the checks written against your checking account as well as all the deposits going into your checking account. The check register will have a running balance. Every time you write a check, you subtract the amount from your balance. Every time you deposit money into your account, you add the amount to your balance.

### Formula for Calculating Your Check Register Balance

$$\text{Previous Balance} - \text{Check Amount} = \text{New Balance}$$

$$\text{Previous Balance} + \text{Deposit Amount} = \text{New Balance}$$

**Directions: Read the information carefully. Then complete the check registers.**

- Janice Reynolds has forgotten to write some of her transactions in her check register. Record the following transactions of March 11 in her check register. Janice had an opening balance of \$162.58. She wrote check #956 at McDonalds for \$8.10. She wrote check #957 at Get Stepping Shoes for \$39.99. She deposited her Christmas bonus of \$250.00.

Check #	Date	Description	Check Amount		Deposit Amount	Balance
Balance Forward -----						

- Bryson Oliver has forgotten to write some of his transactions in his check register. Record the following transactions of June 14 in his check register. Bryson had an opening balance of \$506.87. He wrote check #1002 to the Johnson Power Company for \$159.46. He wrote check #1003 to Target for \$76.81. He wrote check #1004 to Murphy's Gas Station for \$20.00. He deposited his payroll check of \$1,464.00.

Check #	Date	Description	Check Amount		Deposit Amount	Balance
Balance Forward -----						



## Answer Key Checking Account - Check Registers 1

When you have a checking account, you will need to keep a check register. A check register is used to record all the checks written against your checking account as well as all the deposits going into your checking account. The check register will have a running balance. Every time you write a check, you subtract the amount from your balance. Every time you deposit money into your account, you add the amount to your balance.

### Formula for Calculating Your Check Register Balance

$$\text{Previous Balance} - \text{Check Amount} = \text{New Balance}$$

$$\text{Previous Balance} + \text{Deposit Amount} = \text{New Balance}$$

**Directions: Complete the check registers below and answer the questions.**

Check #	Date	Description	Check Amount		Deposit Amount		Balance	
Balance Forward -----							32	26
256	9/25	Hillcrest Water Association	12	25			20	01
	9/30	Deposit - Payroll Check			468	21	488	22
257	10/1	Henderson Electric	121	14			367	08

- The above check register belongs to Maggie Smithfield. What is her checking account balance after depositing her payroll check? **\$488.22**
- What is Maggie's ending balance? **\$367.08**

Check #	Date	Description	Check Amount		Deposit Amount		Balance	
Balance Forward -----							148	32
1452	8/25	Sanderson Deli	14	87			133	45
	9/1	Deposit - Cash			694	67	828	12
1453	9/10	JC Penny	254	32			573	80
1454	9/11	Gilreath's Tire	168	51			405	29

- The above check register is for Michael Hall. What is his beginning balance? **\$148.32**
- What is Michael's balance after going to the tire shop? **\$405.29**
- What is Michael's balance after making a deposit? **\$828.12**



## Answer Key Checking Account - Check Registers 2

When you have a checking account, you will need to keep a check register. A check register is used to record all the checks written against your checking account as well as all the deposits going into your checking account. The check register will have a running balance. Every time you write a check, you subtract the amount from your balance. Every time you deposit money into your account, you add the amount to your balance.

### Formula for Calculating Your Check Register Balance

$$\text{Previous Balance} - \text{Check Amount} = \text{New Balance}$$

$$\text{Previous Balance} + \text{Deposit Amount} = \text{New Balance}$$

**Directions: Read the information carefully. Then complete the check registers.**

- Janice Reynolds has forgotten to write some of her transactions in her check register. Record the following transactions of March 11 in her check register. Janice had an opening balance of \$162.58. She wrote check #956 at McDonalds for \$8.10. She wrote check #957 at Get Stepping Shoes for \$39.99. She deposited her Christmas bonus of \$250.00.

Check #	Date	Description	Check Amount		Deposit Amount		Balance	
Balance Forward -----							162	58
956	3/11	McDonalds	8	10			154	48
957	3/11	Get Stepping Shoes	39	99			114	49
	3/11	Deposit - Christmas Bonue			250	00	364	49

- Bryson Oliver has forgotten to write some of his transactions in his check register. Record the following transactions of June 14 in his check register. Bryson had an opening balance of \$506.87. He wrote check #1002 to the Johnson Power Company for \$159.46. He wrote check #1003 to Target for \$76.81. He wrote check \$1004 to Murphy's Gas Station for \$20.00. He deposited his payroll check of \$1,464.00.

Check #	Date	Description	Check Amount		Deposit Amount		Balance	
Balance Forward -----							506	87
1002	6/14	Johnson's Power Company	159	46			347	41
1003	6/14	Target	76	81			270	60
1004	6/14	Murphy's Gas Station	20	00			250	60
	6/14	Deposit - Payroll Check			1464	00	1714	60

